



INDIVIDUAL GRANTS CRITERIA GUIDANCE

INTRODUCTION

Longleigh Foundation Individual Grants Programme provides short-term financial support to Stonewater customers facing financial difficulties. Our grants help where no statutory or local support is available.

Before applying with us, please check alternative support options:

- Help for Households: Income support, energy bills, childcare, etc.
- Skills for Life: Training and employment support.
- Lightning Reach: Tailored financial help.
- Turn2us: Poverty relief resources.



GRANT TYPES

Grant Type	Maximum Amount	Frequency	Examples of Support	How the Grant is Awarded
Immediate Resettlement	£500	Once per household	Emergency food and essential clothing for those arriving at Refuges and Youth Support accommodations.	Vouchers, and cash first approaches apply.
Essential Household Items and Services	£1000	Once a year per household	Kitchen appliances, furniture, relocation costs.	Customers choose items from our approved suppliers for white goods and furniture.
Heating & Eating	£350	Up to twice a year per household	Food and utility payments.	Vouchers, direct payments to utility providers, and cash first approaches apply.



GRANT TYPES CONTINUED

Grant Type	Maximum Amount	Frequency	Examples of Support	How the Grant is Awarded
Flooring	£2500	Once per household	Flooring for safety or where Social Services cannot assist.	Customers choose flooring from our approved flooring supplier.
Critical Incident	£1000	Once per household	Replacement of essential household items or clothing that have been lost, damaged or stolen and support with large home clearances.	Customers choose items from our approved suppliers for white goods and furniture, direct payments to cleaning/clearance companies.
Education, Training & Employment	£1000	Once per customer	Work clothing, travel, course fees, self-employment setup.	Direct payments to education providers, vouchers, bank transfers for transport costs.



PATHWAYS AND EVIDENCE

Except for the Education, Training & Employment (ETE) Grant (which is open to all customers), Stonewater customers must meet one of the following pathways to be eligible for an Individual Grant.

Customers (or a family member residing with them) must meet one of the following criteria (the evidence examples below are not exhaustive):

1. **Disability or diagnosed condition:** Medical letters, prescription photos.
2. **Mental health condition or substance addiction requiring treatment:** Therapy provider letter/photo of medication.
3. **Moving from homelessness into independent living or into a support scheme:** Local authority letter.
4. **Fleeing domestic abuse:** Support agency letter.
5. **Victim of a reported crime:** Police report or victim support letter.
6. **Social services involvement:** Social worker letter.
7. **Free school meals:** School confirmation.
8. **Financial hardship:** Bank statements and wage slips and any notifications of sanctions or stoppages to benefits.



IMPORTANT INFORMATION AND EXCEPTIONS

Flooring Grants are only for customers that meet one of pathways 1 or 6, but with the following additions:

- The diagnosed condition or disability must relate to how safe movement around the home is affected.
- If applying under pathway 6, please explain why Social Services will not fund the flooring.
- We will consider part funding flooring if a statutory/charitable agency or family member is contributing to the cost.
- If a customer has had an Essential Household Items and Services Grant they may be eligible for a Flooring Grant the year after this and vice versa.

Please note that we can only accept a maximum of three Flooring applications a month, so please get in touch before submitting these.

In exceptional circumstances, the Critical Incident Grant can be extended over £1000 if the customer has experienced a serious incident, such as a flood, fire, or crime in their home. Robust evidence of the situation will be required if applying for an extended amount. For any of these queries, please email grants@longleigh.org. Please note that any application to the Critical Incident Grant requesting more than £1000 without prior approval will be capped at £1000.

For customers that require cash first alternatives to our grants, these are capped at £500 and need to be discussed and agreed with our Individual Grants Manager, please email grants@longleigh.org

- We will require receipts for funds issued through vouchers or through a cash first alternative.
- Funds must be used only for approved purposes.
- Misuse may affect future applications.



APPLICATION PROCESS

- Submit applications through [Longleigh's portal](#).
- Immediate Resettlement grant decisions are made within 2 working days.
- Other grant decisions are made within 5 working days.
- Some cases may require further information which must be provided within 2 weeks.

If you have questions, please email: grants@longleigh.org

Please be assured that the Longleigh Foundation complies with all requirements of the Data Protection Act 2018, which covers:

- How we use any personal information received about an applicant purely for the purposes of assessing their application.
- Understanding the demographics of who is applying for our grants.
- For requesting feedback about our service and for letting customers know about any other free-to-access support that Longleigh and its partners have funded.

WHAT WE DON'T FUND

- Anything Stonewater or statutory agencies should cover.
- Repayments of debt, loans, rent, deposits, or overdue bills.
- Vehicles and vehicle repairs.
- Luxury/non-essential items (e.g. expensive electronics, premium brands).
- Gardening implements, garden clearances.
- Property adaptations (including painting and decorating).

